



REQUEST FOR QUOTATION / INVITATION FOR NEGOTIATION
NEGOTIATED PROCUREMENT – TWO FAILED BIDDINGS

Date: 3 August 2023
RFQ No.: 100-23-02-313

1. The CITY GOVERNMENT OF PASIG, through the Bids and Committee (“BAC”), has a procurement project for the Supply and Delivery of One (1) Brand New Service Vehicle - CPDO with an Approved Budget for the Contract (“ABC”) of One Million Six Hundred Sixty Thousand Pesos (Php 1,660,000.00).
2. A complete set of the Request for Quotation (“RFQ”) may be acquired by interested bidders upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines on issued by the GPPB, in the amount of **Five Thousand Pesos (Php 5,000.00)**.
3. Bidders, except those who have previously participated in any of the last two (2) failed biddings, are required to pay the applicable fee for the sale of RFQ not later than the deadline for the Submission and Receipt of the Best Offers/Quotation.
4. The procurement will be conducted through **Negotiated Procurement – Two Failed Biddings** in accordance with Section 53.1 of the 2016 Revised Implementing Rules and Regulations (“IRR”) of Republic Act No. 9184 (“R.A. No. 9184”).
5. The project shall be awarded as one project that shall be awarded as one contract. Quotations received in excess of the ABC shall be rejected.
6. Interested bidders may obtain further information from the Procurement Management Office at the address given below during office hours, Monday to Friday, from 8:00 A.M. to 5:00 P.M.
7. The schedule of activities are as follows:






ACTIVITIES	SCHEDULE
Advertisement/Posting of Request for Quotation	3 August 2023
Negotiation	7 August 2023 at 1:30 PM 7 th Floor-Meeting Room, Pasig City Hall, Caruncho Avenue, San Nicolas, Pasig City

8. Quotations submitted after the scheduled submission of quotations shall not be accepted.
9. Interested bidders shall submit the following documents in a sealed envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall" and properly marked with the project title, name of bidder, address of the bidder, and contact details of the bidder:
- Valid PhilGEPS Certificate of Registration and Platinum Membership
 - Mayor's Permit (or recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract)
 - Latest Income Tax Return for the preceding Tax Year, whether calendar or fiscal
 - Omnibus Sworn Statement supported by an attached document showing proof of authorization, i.e. duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney, in case of Sole Proprietorship
 - Duly accomplished Request for Quotation
10. Award of contract shall be made to the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods and infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services).
11. To guarantee the faithful performance of the winning bidder's obligation, it shall post a Performance Security prior to the signing of the contract, in accordance with any of

PASIG BIDS AND AWARDS COMMITTEE

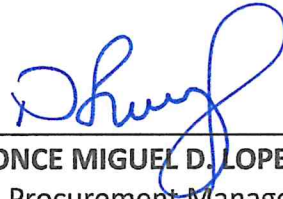
Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

 (02) 8628-3395 * (02) 8641-1111 loc 1461 *
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the following forms prescribed in Section 39.2 of the 2016 Revised IRR of R.A. No. 9184.

12. The Performance Security shall remain valid until issuance by the City Government of Pasig of the Certificate of Final Acceptance (Certificate of Completion). The Performance Security may be released after the issuance of the Certificate of Final Acceptance (Certificate of Completion), subject to the conditions stipulated in Section 39.5 of the 2016 Revised IRR of R.A. No. 9184.
13. The **CITY GOVERNMENT OF PASIG** reserves the right to reject any and all proposal/s, cancel or terminate the conduct of procurement activities, or not award the contract in accordance with Sections 35.6 and 41 of the IRR of R.A. No. 9184, without thereby incurring any liability to the affected bidder or bidders.
14. For any clarification, you may contact us at telephone no. (02) 8641-1111 loc. 1461 or send us an email at bidsandawards@pasigcity.gov.ph




ATTY. PONCE MIGUEL D. LOPEZ
Officer in Charge, Procurement Management Office

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REQUEST FOR QUOTATION

Date:
RFQ No.: 100-23-02-313

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____



TIN: _____


PhilGEPS Registration Number : _____

					Approved Budget		Price Offer	
Item No.	Item Description	Brand Name <small>(indicate the "BRAND" be offered, or the manufacturer's name)</small>	QTY	UOM	Unit Cost	Total Cost	Unit Cost	Total Cost
1	Service Vehicle - Multiple-purpose Vehicle 1.5 L to 2.8 L to Diesel AL (Automatic Transmission) Number of cylinders: 4 Number of valves: 16 Transmission Category: 4-speed AT (Please see attached Terms of Reference for full specifications)		1	unit	1,660,000.00	1,660,000.00		
Total						1,660,000.00		

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Note: The prices per item in the total price offer (regardless if the project is considered as one contract or several lots) must not exceed the approved unit price per item.

DELIVERY TERM: Within 45 calendar days from receipt of Notice to Proceed

DELIVERY PLACE: OGS Warehouse, Sto. Tomas, Pasig City

I hereby certify that the products to be delivered will conform to the specifications stated in the Item Description and provisions in the Terms of Reference, if any, and I hereby agree to the Terms of Delivery indicated in the submitted form.

Conforme:

Signature over Printed Name

Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

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TERMS OF REFERENCE

PPA	:	SUPPLY AND DELIVERY OF ONE (1) BRAND NEW SERVICE VEHICLE FOR THE CITY PLANNING AND DEVELOPMENT OFFICE
OWNER	:	CITY PLANNING AND DEVELOPMENT OFFICE (City Government of Pasig)
LOCATION	:	PASIG CITY HALL, CARUNCHO AVE., SAN NICOLAS, PASIG CITY
APPROVED BUDGET	:	Php 1,660,000.00

1. PURPOSE

The purpose of this terms of reference (ToR) is to contract a reputable service provider to supply and deliver new vehicle for City Planning and Development Office of the City Government of Pasig. The successful service provider shall perform the required services in line with high quality standards and shall follow all applications and directives as indicated in this TOR.

2. SCOPE OF WORK

The works to be performed shall consist of all activities including configuration, coordination, and supervision for the supply and delivery of Service Vehicle for the City Planning and Development Office (CPDO) of the City Government of Pasig including but not limited to:

- 2.1 Supply and delivery of Service Vehicle within forty-five (45) calendar days from receipt of Notice to Proceed or signed Contract Agreement;
- 2.2 Supervision of the testing of service vehicles at the supplier's cost;
- 2.3 Provide training of at least one (1) hour on proper operation, maintenance and troubleshooting for the service vehicle at the supplier's cost; and,
- 2.4 Provide manuals, hand-outs and other peripherals for service vehicle.


3. DELIVERABLES

- 3.1 Complete delivery of service vehicle based on required specifications;
- 3.2 Conduct of Test-run of service vehicle;
- 3.3 The service vehicle provider shall provide full details of the vehicle warranties/guarantees. In case of warranty card, it should be coordinated to CPDO and to be turned-over to the office;
- 3.4 Conduct of training for concerned personnel on service vehicles' maintenance and troubleshooting for at least one (1) hour;
- 3.5 Inclusive of the following:
 - Three (3) years LTO Registration, Road worth and registration certificate must be supplied.
 - Three (3) years warranty on parts and service;
 - Service vehicle must be fully equipped with all basic tools but not just limited to self-roadside service such as jack and handle, wheel nut spanner, emergency warning signs (triangle) and spare wheel.

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- Service vehicle must be supplied with front and rear backing plates for number plates and shall also provide number plates.

TECHNICAL SPECIFICATIONS

Type of Vehicle	QTY	SPECIFICATIONS	DEPLOYMENT	PURPOSE
MULTI PURPOSE VEHICLE (MPV)	1	1.5 L to 2.8 L to DIESEL AT (Automatic Transmission) Number of cylinders: 4 Number of valves: 16 Transmission Category: 4-speed AT	CITY PLANNING AND DEVELOPMENT OFFICE (CPDO)	For the official use of City Planning and Development Office
		Performance DrivetrainRear Wheel Drive Max Output 103 hp @ 6,000 rpm up to (HP) 171 hp @ 3,600 rpm Max Torque 141 Nm @ 4,000 rpm (nm) up to 360 Nm @ 3,400 rpm		
		Economy & Environment Fuel Type: Diesel Fuel Capacity 45 L up to 55 L Fuel Consumption 7.1 L /100 km		
		Trunk Capacity: 300 L No. of Doors: 5 No. of Seats: 7 to 8		
		Driver's Airbag Front Passenger's Airbag Knee Airbag Electronic Door Locks Electronic Brake Distribution Anti-lock Brake System (ABS) with Electronic Brakeforce Distribution Stability Control Electronic Door Locks ISOFIX		
		Rear Parking Sensors Wheel Size 17 inch Airconditioning System Manual Climate Control Entertainment System 6.75-inch /7 inch Infotainment system with 6 Speakers Connectivity AM / FM / Bluetooth / USB / AUX / Voice Command, Apple Carplay + Android Auto + Smart Device Link Navigation Ready Keyless Entry Hill Start Assist Power Steering,Power Windows, Power Outlet Steering Wheel Audio Control		
		Terms and Conditions: Delivery: 45 days Warranty : 3 years or 100,000km (whichever comes first) Body color : Silver or White Decals : please see attached		



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DRAWING ILLUSTRATION:



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